

According to CBA 9.2(e), Amendments 1,5,6 below will be part of the CISE bylaws if adopted by a Faculty vote at this stage. No further consultation is needed.

Amendment 2 : no further vote is needed

Proposed Modification: Graduate faculty status in the Department may be granted in accordance with the policies and procedures of the Graduate School and grants the privilege of serving as Chair or Co-Chair of the Supervisory Committee of students enrolled in a CISE MS or PhD program. Graduate Faculty status may be granted to eligible faculty members who are not members of the Department Faculty. In such cases, this status shall expire after three years without service as Chair or Co-Chair of a supervisory committee for a CISE student. [Eligible voters in CISE Graduate Faculty elections are CISE Faculty members who hold Graduate Faculty status.](#)

Response: I *support* this amendment. I would also note that current Graduate School Policy is to grant Graduate Faculty Status to all employed tenured and tenure-track faculty, and thus the above amendment is relevant only in the case of affiliate and non-tenure track faculty seeking such status in CISE.

"Department Clarification of University Criteria for Annual Performance Evaluations" are required by the CBA 18.6. **Amendment 3** is such a clarification.

Recommendation * Such clarifications are best **considered separately** so that Faculty can fully familiarize themselves with the CISE Dept Merit Pay Process.

Amendment 4: Change to Section 12 - Amendments.

Current Bylaw Text: This document may be amended by a vote at a faculty meeting or by a mail ballot or an electronic vote following a faculty meeting that included a discussion of the proposed change. The precise wording of the amendment shall be circulated one weeks in advance of the vote. All members of the Department Faculty (including those on leave) are eligible to vote. The amendment will be approved if over fifty percent of eligible voters are in favor of the amendment.

Proposed Modification: This document may be amended by a vote [of the Faculty](#) at a faculty meeting or by ~~a mail ballot or~~ an electronic vote following a faculty meeting that included a discussion of the proposed change. The precise wording of the amendment shall be circulated one weeks in advance of the vote. All members of the Department Faculty (including those on leave) are eligible to vote. The amendment will be approved if over fifty percent [\(50%\)](#) of eligible voters are in favor of the amendment.

Response: I *oppose* this amendment. There is no explicit need to remove paper/mail ballots from consideration as a vehicle for post-meeting faculty voting.

Recommendation * no vote (equivalent to dropping the Proposed Modification)

*by those members of the Steering Committee who participated

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Amendment 1: Add "vote administration" to Section 3.1 - Duties of the Steering Committee.

Current Bylaw Text: None

Proposed Modification: Overseeing and conducting any departmental vote that does not take place at a meeting. The Steering Committee will use electronic anonymous voting to carry out any such vote. Furthermore, when voting is complete, the results shall be announced to the eligible voters and the Department Chair within five business days.

Response: I *oppose* this amendment on the grounds that it removes from the Chair his/her administrative responsibility to conduct and manage departmental faculty votes. The department chair is accountable for the administrative affairs of the department and in that capacity is responsible to the Dean and to the Department Faculty for competent management of administrative, fiscal, academic, and personnel affairs. Furthermore, anonymous voting is in violation of the State of Florida's Open Meetings Law.

Discussion:

No precedent or example has been presented that shows that daily business, deliberations and voting of a university department fall under the exacting rules of the State of Florida's "Open Meeting Law" (OML).

[Remark: Departmental votes required by the CBA * *can* be under OML. Departmental Clarifications of the Merit process are required by the CBA. The remainder of the CISE bylaws, including Amendments 1,2,4,5,6 are not required by the CBA. Voting on hiring or tenure & promotion is currently being discussed by the parties of the CBA.]

Vote:

Approve the Proposed Modification [after replacing Steering Committee with Department Chair](#)

YES

NO

*CBA = the contract between the UF Trustees and UFF-UF.

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Amendment 5: Change Section 11.4 – Faculty Meetings.

Current Bylaw Text: Votes on motions may be cast at Faculty meetings or by anonymous paper / email or electronic ballot. Unless otherwise specified in these bylaws or other governing documents, the default is to cast ballots in meetings. A vote on any issue will be held by paper/email or electronic ballot if requested before the vote by a faculty member present at the meeting. The motion should be presented to the faculty as soon as practical after the meeting is adjourned. Voting will close at 5 pm on the earliest day which satisfies the constraint that the election is open for two full business days.

Proposed Modifications: Votes on motions may be cast at Faculty meetings or by anonymous ~~paper / email or~~ electronic ballot. Unless otherwise specified in these bylaws or other governing documents, the default is to cast ballots in meetings. Substantive motions shall be announced on the agenda at least three business days prior to the meeting. These motions will be voted on during the faculty meeting unless a faculty member requests an electronic vote to be held after the meeting. Such a request must be made before a vote is held during the meeting. Substantive motions made from the floor during a faculty meeting that are not announced in advance shall be voted on electronically after the meeting. ~~A vote on any issue will be held by paper/email or electronic ballot if requested before the vote by a faculty member present at the meeting. The motion should be presented to the faculty as soon as practical after the meeting is adjourned. Voting will~~ For votes on motions held after a faculty meeting, voting on the motion shall close at 5 pm on the earliest day which satisfies the constraint that the election is open for two full business days.

Response: I *oppose* this amendment. There is no explicit need to remove paper/mail ballots from consideration as a vehicle for post-meeting faculty voting. Furthermore, anonymous votes are in violation of the State of Florida's Open Meeting Law.

Discussion:

No precedent or example has been presented that shows that daily business, deliberations and voting of a university department fall under the exacting rules of the State of Florida's "Open Meeting Law" (OML).

[Remark: Departmental votes required by the CBA *can be* under the OML. Departmental Clarifications of the Merit process are required by the CBA. The remainder of the CISE bylaws, including Amendments 1,2,4,5,6 are not required by the CBA. Voting on hiring or tenure & promotion is currently being discussed by the parties of the CBA.]

Vote:

Approve the Proposed Modification *after restoring paper / email or*

YES

NO

According to CBA 9.2(e), Amendments 1,5,6 below will be part of the CISE bylaws if adopted by a Faculty vote at this stage. No further consultation is needed.

Amendment 6: Change Section 11.2 – Graduate Faculty Status.

Current Bylaw Text: Graduate Faculty status in the Department may be granted in accordance with the policies and procedures of the Graduate School and grants the privilege of serving as Chair or Co-Chair of the Supervisory Committee of students enrolled in a CISE MS or PhD program. Graduate Faculty status may be granted to eligible faculty members who are not members of the Department Faculty. In such cases, this status shall expire after three years without service as Chair or Co-Chair of a supervisory committee for a CISE student.

Proposed Modification: Graduate Faculty status in the Department may be granted in accordance with the policies and procedures of the Graduate School and grants the privilege of serving as Chair or Co-Chair of the Supervisory Committee of students enrolled in a CISE MS or PhD program. Graduate Faculty status may be granted to eligible faculty members who are not members of the Department Faculty. ~~In such cases,~~ For these who are not members of the Department Faculty or the Department's Emeritus Faculty, this status shall expire after three years without service as Chair or Co-Chair of a supervisory committee for a CISE student.

Response: I oppose this amendment. Emeritus Faculty should be considered in the same manner as affiliate faculty. Retired faculty do not hold departmental appointments nor are they considered to continue to hold tenure in the department, and thus, according the definition of Department Faculty in the CISE Bylaws, they do not hold faculty status.

Discussion: The proposed modification concerns *graduate faculty status*, not *faculty status*. The Response only discusses faculty status.

Vote:

Approve the Proposed Modification

YES

NO