

CS Teaching and Learning

CIS 4715 Sections 28892/28893

Class Periods: Tuesdays Period 6 (12:50 PM – 1:40 PM)

Location: Synchronous Online via Zoom

Academic Term: Fall 2024

Instructor:

Michael Link

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(561) 402 0228 [cell]

Office Hours: By appointment via link on Canvas

Course Description

Covers basic pedagogy, especially as it relates to computer science and engineering, and covers three fundamental elements in education: learning environment, educational theory, and educational practice as approached to engineering-specific training. (0-1)

Course Pre-Requisites / Co-Requisites

COP 3502 C or COP 3504 C or permission of the instructor

Course Objectives

By the end of the semester, successful students should be able to...

- Describe how to address diverse student populations in a classroom and effectively engage them;
- Model student learning in order to address individual student needs and classroom needs;
- Apply techniques that help guide students and make assessment of their progress;
- Facilitate student development of engineering related skills, including communication.

Materials and Supply Fees

N/A

Required Textbooks and Software

There are no required materials for this course. All materials will be provided by the instructor on Canvas.

Required Computer

Please see the UF Student Computing Requirement: <https://news.it.ufl.edu/education/student-computing-requirements-for-uf/>

Course Content

The course will cover topics including but not limited to Blooms Taxonomy, the Development of Expertise, Metacognition, Rapport Building, Handling Student Frustrations, Communication Skills, and some basic educational theory in the context of the undergraduate computing curriculum.

Important Dates

8/28/24 First Class
11/26/24 No Class – Thanksgiving Break
12/5/24 Last Class
12/11/2024 Designated Final Exam Period
8:00 – 10:00 PM

Attendance Policy, Class Expectations, and Make-Up Policy

While attendance is not mandatory, no makeups for class activities of any type will be provided unless due to emergency or pre-arranged and approved by the instructor. All assignments will be graded as a 0% as soon as the due date passes. Should you need an extension of any kind on a pre or post class assignment, please contact the

instructor to discuss a solution. **Exemptions/Make ups for in class activities will not be given except with consent of the instructor.** For make-up consideration students will be required to submit written documentation from a reputable source as evidence. For any planned event (such as a wedding), the student is expected to contact the instructor no less than two weeks in advance for consideration. Please note that there is no guarantee that requests will be accommodated. Social, networking, and club events may be taken into consideration strictly at the discretion of the instructor.

Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies. Click here to read the university attendance policies: <https://catalog.ufl.edu/UGRD/academic-regulations/attendance-policies/>

Evaluation of Grades

Assignment	Percentage of Final Grade
Pre Class Tasks	40%
In Class Tasks	25%
Post Class Tasks	35%
Extra Credit Project	Up to 3%
	100% + 3% Extra Credit

Evaluation of Grades

Pre Class Tasks

Before each class, students will have a pre-class task to complete. This will include readings, videos, and/or online activities. After completing all of the required activities for the module, students will have an assignment to submit on Canvas based on what they have learned in the module. This may take the form of a discussion board, written assignment, interactive activity, or quiz. Generally, pre-class assignments will be due on Mondays at 11:59 P.M.

In-Class Tasks

During our 50 minutes of class time on Tuesdays, we will build off of the content in the modules by both discussing the material and completing activities that apply the material from the weeks modules to educational scenarios. These activities will be done as a whole class and in small groups. While class attendance itself is not a portion of the grade for the course, failure to complete the in class activities without making prior arrangements with the instructor will result in a 0 for those assignments.

Post Class Tasks

After each class, there will be assignments that will utilize what you learned both in the module and from the class activity. These post-class tasks will generally be due on Sundays at 11:59 PM.

Grading Policy

Percent	Grade	Grade Points
93.0 - 100	A	4.00
90.0 - 92.9	A-	3.67
86.7 - 89.9	B+	3.33
83.4 - 86.6	B	3.00
80.0 - 83.3	B-	2.67
76.7 - 79.9	C+	2.33
73.4 - 76.6	C	2.00
70.0 - 73.3	C-	1.67
66.7 - 69.9	D+	1.33
63.4 - 66.6	D	1.00
60.0 - 63.3	D-	0.67
0 - 59.9	E	0.00

More information on UF grading policy may be found at:
<https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>

Students Requiring Accommodations

Students with disabilities who experience learning barriers and would like to request academic accommodations should connect with the disability Resource Center by visiting <https://disability.ufl.edu/students/get-started/>. It is important for students to share their accommodation letter with their instructor and discuss their access needs, as early as possible in the semester.

Course Evaluation

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at <https://gatorevals.ua.ufl.edu/students/>. Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via <https://ufl.bluera.com/ufl/>. Summaries of course evaluation results are available to students at <https://gatorevals.ua.ufl.edu/public-results/>.

In-Class Recording

Students are allowed to record video or audio of class lectures. However, the purposes for which these recordings may be used are strictly controlled. The only allowable purposes are (1) for personal educational use, (2) in connection with a complaint to the university, or (3) as evidence in, or in preparation for, a criminal or civil proceeding. All other purposes are prohibited. Specifically, students may not publish recorded lectures without the written consent of the instructor.

A “class lecture” is an educational presentation intended to inform or teach enrolled students about a particular subject, including any instructor-led discussions that form part of the presentation, and delivered by any instructor hired or appointed by the University, or by a guest instructor, as part of a University of Florida course. A class lecture does not include lab sessions, student presentations, clinical presentations such as patient history, academic exercises involving solely student participation, assessments (quizzes, tests, exams), field trips, private conversations between students in the class or between a student and the faculty or lecturer during a class session.

Publication without permission of the instructor is prohibited. To “publish” means to share, transmit, circulate, distribute, or provide access to a recording, regardless of format or medium, to another person (or persons), including but not limited to another student within the same class section. Additionally, a recording, or transcript of a recording, is considered published if it is posted on or uploaded to, in whole or in part, any media platform, including but not limited to social media, book, magazine, newspaper, leaflet, or third party note/tutoring services. A student who publishes a recording without written consent may be subject to a civil cause of action instituted by a person injured by the publication and/or discipline under UF Regulation 4.040 Student Honor Code and Student Conduct Code.

University Honesty Policy

UF students are bound by The Honor Pledge which states, “We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: “On my honor, I have neither given nor received unauthorized aid in doing this assignment.” The Honor Code (<https://sccr.dso.ufl.edu/process/student-conduct-code/>) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor or TAs in this class.

Commitment to a Safe and Inclusive Learning Environment

The Herbert Wertheim College of Engineering values varied perspectives and lived experiences within our community and is committed to supporting the University's core values, including the elimination of discrimination. It is expected that every person in this class will treat one another with dignity and respect regardless of race, creed, color, religion, age, disability, sex, sexual orientation, gender identity and expression, marital status, national origin, political opinions or affiliations, genetic information, and veteran status.

If you feel like your performance in class is being impacted by discrimination or harassment of any kind, please contact your instructor or any of the following:

- Your academic advisor or Undergraduate Coordinator
- HWCOE Human Resources, 352-392-0904, student-support-hr@eng.ufl.edu
- Pam Dickrell, Associate Dean of Student Affairs, 352-392-2177, pld@ufl.edu
- Toshikazu Nishida, Associate Dean of Academic Affairs, 352-392-0943, nishida@eng.ufl.edu

Software Use

All faculty, staff, and students of the University are required and expected to obey the laws and legal agreements governing software use. Failure to do so can lead to monetary damages and/or criminal penalties for the individual violator. Because such violations are also against University policies and rules, disciplinary action will be taken as appropriate. We, the members of the University of Florida community, pledge to uphold ourselves and our peers to the highest standards of honesty and integrity.

Student Privacy

There are federal laws protecting your privacy with regards to grades earned in courses and on individual assignments. For more information, please see: <https://registrar.ufl.edu/ferpa.html>

Campus Resources:

Health and Wellness

U Matter, We Care:

Your well-being is important to the University of Florida. The U Matter, We Care initiative is committed to creating a culture of care on our campus by encouraging members of our community to look out for one another and to reach out for help if a member of our community is in need. If you or a friend is in distress, please contact umatter@ufl.edu so that the U Matter, We Care Team can reach out to the student in distress. A nighttime and weekend crisis counselor is available by phone at 352-392-1575. The U Matter, We Care Team can help connect students to the many other helping resources available including, but not limited to, Victim Advocates, Housing staff, and the Counseling and Wellness Center. Please remember that asking for help is a sign of strength. In case of emergency, call 9-1-1.

Counseling and Wellness Center: <https://counseling.ufl.edu>, and 392-1575; and the University Police Department: 392-1111 or 9-1-1 for emergencies.

Sexual Discrimination, Harassment, Assault, or Violence

If you or a friend has been subjected to sexual discrimination, sexual harassment, sexual assault, or violence contact the **Office of Title IX Compliance**, located at Yon Hall Room 427, 1908 Stadium Road, (352) 273-1094, title-ix@ufl.edu

Sexual Assault Recovery Services (SARS)

Student Health Care Center, 392-1161.

University Police Department at 392-1111 (or 9-1-1 for emergencies), or <http://www.police.ufl.edu/>.

Academic Resources

E-learning technical support, 352-392-4357 (select option 2) or e-mail to Learning-support@ufl.edu.
<https://elearning.ufl.edu/>.

Career Connections Center, Reitz Union, 392-1601. Career assistance and counseling; <https://career.ufl.edu>.

Library Support, <http://cms.uflib.ufl.edu/ask>. Various ways to receive assistance with respect to using the libraries or finding resources.

Teaching Center, Broward Hall, 392-2010 or 392-6420. General study skills and tutoring.
<https://teachingcenter.ufl.edu/>.

Writing Studio, 302 Tigert Hall, 846-1138. Help brainstorming, formatting, and writing papers.
<https://writing.ufl.edu/writing-studio/>.

Student Complaints Campus: <https://sccr.dso.ufl.edu/policies/student-honor-code-student-conduct-code/>; <https://care.dso.ufl.edu>.

On-Line Students Complaints: <https://distance.ufl.edu/getting-help/>; <https://distance.ufl.edu/state-authorization-status/#student-complaint>.